

## ECOFIRST SERVICES LIMITED

### NOTICE

**NOTICE** is hereby given that the Eleventh Annual General Meeting of Ecofirst Services Limited will be held on Monday, 08<sup>th</sup> July 2019 at 11.00 a.m. at Bombay House, Meeting Room No. 301, 3<sup>rd</sup> Floor, 24 Homi Modi Street, Fort Mumbai- 400001 to transact the following business:

#### Ordinary Business

1. To receive, consider and adopt the audited Statement of Profit and Loss for the year ended 31<sup>st</sup> March, 2019 and the Balance Sheet as at that date together with the Reports of the Board of Directors and Auditors thereon.
2. To appoint a director in place of Mr. Ramesh Krishnamurthy (DIN No.07795829), Director falling due for retirement by rotation in this Annual General Meeting and being eligible offers himself for re-appointment.

**ECOFIRST SERVICES LIMITED**

**Notes:**

1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT ONE OR MORE PROXIES TO ATTEND AND VOTE INSTEAD OF HIMSELF AND A PROXY NEED NOT BE A MEMBER OF THE COMPANY. THE INSTRUMENT APPOINTING THE PROXY SHOULD, HOWEVER, BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN FORTY-EIGHT HOURS BEFORE THE COMMENCEMENT OF THE MEETING. A person can act as a Proxy on behalf of Members not exceeding fifty and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. However, a Member holding more than 10% of the total share capital of the Company carrying voting rights may appoint a single person as Proxy and such person shall not act as a Proxy for any other person or Member. A Proxy Form is sent herewith. Proxies submitted on behalf of the companies, societies, etc. must be supported by an appropriate Resolution/authority, as applicable.
2. THE EXPLANATORY STATEMENT, IF ANY PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013, WHICH SETS OUT DETAILS RELATING TO SPECIAL BUSINESS AT THE MEETING, IS ANNEXED HERETO.

**By Order of the Board  
For Ecofirst Services Limited**



Company Secretary

Place: Mumbai  
Date: 13<sup>th</sup> May, 2019  
Registered Office: Matulya Centre 'A', 249  
Senapati Bapat Marg, Lower Parel (West)  
Mumbai 400 013  
CIN: U74900MH2008PLC182240

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## ECOFIRST SERVICES LIMITED

### EXPLANATORY STATEMENT

(Pursuant to Section 102 of the Companies Act, 2013)

The following explanatory Statement pursuant to Section 102 of the Companies Act, 2013 ("Act") set out material facts relating to the business mentioned in the terms of the accompanying notice dated 13<sup>th</sup> May, 2019

#### Item 2 of the Notice

##### Re-Appointment of Mr. K Ramesh (Particulars as on April 1, 2019)

(In pursuance of Clause 1.2.5 of Secretarial Standard - 2 on General Meetings)

Name of the Director	Ramesh Krishnamurthy
DIN	07795829
Age	57
Qualification	B.E CIVIL from Bangalore University first class distinction and PG diploma in design of concrete structures and concrete technology from Annamalai University.
Experience	More than 35 years of experience in project Management comprising of Project coordination, contract Management, planning, execution, change Management, closure of contracts, business development and operations. Has delivered 9 mega projects to various clients in power, refinery, chemical and nuclear sectors. Has exposure to international project delivery having worked from start to commissioning of power plant in Indonesia. Has got exposure to the best systems of international clients like ABB LUMMUS, BECTEL, DUPONT Having dealt with them on various projects. SFSF facility executed under my leadership in kalpakkam won the National award of CEAI for the best technology structure. Has undergone Management development program in IIM Ahmedabad.

## ECOFIRST SERVICES LIMITED

Terms and conditions of appointment	Appointment subsisting as per employment with Tata Consulting Engineers Limited
Remuneration last drawn	Not Applicable
Date of first appointment on the Board	12-05-2017
Shareholding in the company	NIL
Relationship with other Directors, Manager and other Key Managerial Personnel of the company	NIL
Number of Meetings of the Board attended during the year	4
Other Directorships	NIL
Membership/ Chairmanship of Committees of other Boards	NIL

By Order of the Board  
 For Ecofirst Services Limited


  
 Company Secretary

Place: Mumbai  
 Date: 13<sup>th</sup> May, 2019  
 Registered Office: Matulya Centre 'A', 249  
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 Mumbai 400 013  
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## ECOFIRST SERVICES LIMITED

### Route Map for the AGM Venue



Address: - Bombay House, Meeting Room No. 301, 3<sup>rd</sup> Floor, 24 Homi Modi Street, Fort, Mumbai- 400001

Route from Churchgate station to Bombay House – 10 mins (750 m)

Route from CST station to Bombay House – 15 mins (1.2 kms)

<https://www.google.co.in/maps/dir/CST+LOCAL+TRAIN+STATION,+Mumbai,+Maharashtra/Bombay+House,+Homi+Modi+Street,+Kala+Ghoda,+Fort,+Mumbai,+Maharashtra/@18.9365064,72.8292356,16z/data=!3m1!4b1!4m14!4m13!1m5!1m1!1s0x3be7ce275dc3f83b:0x2603f94796deb9d9!2m2!1d72.8353094!2d18.9414215!1m5!1m1!1s0x3be7d1dcba446b1fd:0x66f084ba202c3a37!2m2!1d72.8325986!2d18.9316431!3e2?hl=en>

<https://www.google.co.in/maps/dir/Churchgate,+Mumbai,+Maharashtra/Bombay+House,+Homi+Modi+Street,+Kala+Ghoda,+Fort,+Mumbai,+Maharashtra/@18.9322885,72.8273427,17z/data=!3m1!4b1!4m14!4m13!1m5!1m1!1s0x3be7d1e71360b0c5:0x710e8dfe75aca32b!2m2!1d72.8264378!2d18.9322453!1m5!1m1!1s0x3be7d1dcba446b1fd:0x66f084ba202c3a37!2m2!1d72.8325986!2d18.9316431!3e2?hl=en>



## ECOFIRST SERVICES LIMITED

### PROXY FORM

Pursuant to Section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014

### ECOFIRST SERVICES LIMITED

Registered Office: Matulya Centre 'A', 1<sup>st</sup> Floor, 249 Senapati Bapat Marg, Lower Parel (W)  
Mumbai 400013  
CIN- U74900MH2008PLC182240

Name of the member (s) :

Registered address :

E-mail Id :

Folio No/ Client Id :

DP ID :

I/We, being the member(s) of ..... Shares of the above named Company, hereby appoint

Name :

Address :

E-mail Id :

Signature :

As my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Eleventh Annual General Meeting of the Company, to be held on Monday 08<sup>th</sup> July , 2019 at 11.00 a.m. at Bombay House ,Meeting Room No. 301 , 3<sup>rd</sup> Floor, 24 Homi Modi Street, Fort, Mumbai-400001 and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution No.

Resolution No.1	Resolution No.2

Signed this..... day of..... 20....

Affix Revenue  
Stamp

Signature of shareholder

Signature of Proxy holder(s)

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.

For the Resolutions, and Notes, please refer to the Notice of the Eleventh Annual General Meeting.

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Unit No NB 1502 & SB 1501 15th Floor Empire Tower Cloud City Campus Opp Reliable Tech Park Thane - Belapur Road Airoli Navi Mumbai 400 708

Tel +91 22 6114 8181 Fax +91 22 6114 8282 e-mail info@ecofirst.in website www.ecofirst.in CIN U74900MH2008PLC182240

Registered Office Matulya Centre A 249 Senapati Bapat Marg Lower Parel (West) Mumbai 400 013

A **TATA** Enterprise



## ECOFIRST SERVICES LIMITED

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CIN: - U74900MH2008PLC182240

Registered Office: Matulya Centre 'A', 1<sup>ST</sup> Floor, 249 Senapati Bapat Marg, Lower Parel (W) Mumbai 400013.

Phone: 91-22-56624743  
Fax: 91. -22-56624723  
Email: mail@tce.co.in

### ATTENDANCE SLIP

To be handed over at the entrance of the Meeting Hall.

Name of the person attending	
Membership Folio No./DPID No.	
Client ID	
Number of shares held	

I hereby record my presence at the Eleventh Annual General Meeting of the Company to be held at 11.00 a.m. on Monday, 08<sup>th</sup> July 2019 at Bombay House ,Meeting Room No. 301 , 3<sup>rd</sup> Floor, 24, Homi Modi Street, Fort ,Mumbai- 400001

Members/Proxy's Signatures  
(To be signed at the time of handing over the slip)

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